



## 2010/11 Social Functions

We are delighted that you have considered the City of Perth Surf Life Saving Club function centre for your special day.

Sit back and relax whilst you enjoy the best scenery the Sunset Coast. From the balcony you can watch the sun sink slowly into the Indian Ocean.

Located off Challenger Parade (181-183 Challenger Parade City Beach), City of Perth SLSC offers spectacular uninterrupted views.

Our venue is ideal for birthday parties, engagement parties, weddings, anniversaries, presentation nights, annual dinners and wakes.

Please read the following to ensure the smooth running of your event.

### Venue Hire Schedule of Charges:

EVENING SOCIAL FUNCTIONS	
Members Prices	Non Members Prices
\$500	\$750
HALF DAY SOCIAL FUNCTIONS (till approx. 5pm)	
Members Prices	Non Members Prices
\$200	\$350
The above prices include GST	

Evening Social Function - Venue hire is inclusive of cleaning charge. If cleaning goes beyond three hours for an evening function or one hour for a half day function, the remaining fee will be deducted from the hirer's bond. City of Perth SLSC will supply a nominated cleaner.

Half Day Social function - This includes a *4-hour duration* of hall hire either AM or PM (till approx 5pm) with a 1-hour setup and pack down time. One hour cleaning fee included. If setup is greater than one hour outside the nominated hire times an additional charge may be applied.

### Additional Items Available for Hire

Projector with large screen and audio equipment	\$80 (plus \$500 bond)
Tables - round plastic (seats 8)	\$5 each
Tables - trestle	\$5 each
BBQ/s situated on the balcony	\$15 each
Chairs – plastic	no charge

### Capacity for Inside Function Centre and Attached Outside Balcony Area

Inside Area:

Room Capacity

Sit Down – approx 150 pax

Stand Up – approx 250 pax

Balcony Area

Sit Down – approx 120 pax

Stand Up – approx 200 pax

### Catering and Entertainment

You will need to organise your own catering and entertainment. Should you require any assistance we would be happy to assist. Catering and entertainment are not included in the venue hire costs.

### Beverages

All alcoholic and non-alcoholic beverages are to be purchased through the surf club bar. A variety of beverages are available for your selection.

### Liquor License Trading Hours

Friday – till 12.00pm

Saturday – till 12.00pm

Sunday – till 10.00pm

### **Decorations**

The function venue can be decorated to your personalised colour scheme or theme. Please note that nothing is to be nailed, screwed, stapled or adhered to any surface. Existing hooks may be used.

### **Deliveries and additional equipment**

You must be responsible for meeting any deliveries or contractors both prior to and after the function. All equipment must be packed up at the conclusion of the function. If prior arrangements are made with the Club, equipment may be picked up the following working day. The Club does not hold any liability for equipment hired.

### **Bookings**

A \$100 deposit is required if your application is approved and will secure the venue and date of your function. Once the application is approved and the \$100 deposit received the contract becomes final. The deposit will be deducted from the hire charges upon full payment.

### **Confirmation of Booking**

The balance of the hire fee plus the required bond must be paid 14 days prior to the function.

### **Bond**

Evening Function - \$1000

Half Day Function - \$500

The bond will be refunded within 10 days following the function, less any damages to the hall or equipment, plus any additional cleaning charges (if any).

### **Cancellations**

The deposit will not be refunded unless the function is cancelled more than 4 months prior to the date or if the date is re-booked.

### **Damages**

The Club is always extremely careful when looking after people and their belongings; however, we can't take responsibility for damage or loss of merchandise left on the premises, prior to, during or after the function. Unfortunately accidents do happen and we must specify that any damage to the Function Centre or related property during an event becomes the financial responsibility of the hirer.

### **Responsible Service of Alcohol**

The City of Perth Surf Life Saving Club is a responsible purveyor of alcohol and has the right to refuse service of alcohol to any person, including private function guests. Under no circumstances may a minor consume alcoholic beverages on a licensed premise. All laws relating to the "Liquor Act" must be adhered to.

### **Security**

All parties (please contact the club to clarify) over 50 guests are required to hire one security guard per 50 guests attending. Should you require security we can assist with recommendations.

### **Smoking**

The hall and attached balcony are non-smoking areas.

### **Rubbish**

All rubbish must be removed following function (bin space available free of charge).

### **High Risk Functions**

16<sup>th</sup> – 21<sup>st</sup> birthdays and pre and post school balls are considered high risk functions. **The club will not accept any bookings for these functions.**

To make a booking contact the office on 9385 9232 or email: [admin@citysurf.asn.au](mailto:admin@citysurf.asn.au)

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